

**RESOLUTION NO: 3380**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADOPTING THE TOWN OF PAYSON FEES AND CHARGES SCHEDULE FOR FISCAL YEAR 2024-2025.**

**WHEREAS**, the Town of Payson collects fees and charges for various services that it provides; and

**WHEREAS**, pursuant to A.R.S. § 9-499.15(B)(3), if a municipality proposes to increase the rate of an existing tax or fee it has to provide written notice of the schedule of the proposed increase(s) on the home page of the municipality's website at least sixty (60) days before Schedule is approved or disapproved; and

**WHEREAS**, pursuant to A.R.S. § 9-499.15(F), Subsections A and B of this section do not apply to (1) Any fee adopted pursuant to § 9-463.05; (2) Water and wastewater or rate components; (3) Fees for registration-based classes; (4) Court fees established pursuant to state law; and

**WHEREAS**, pursuant to A.R.S. § 9-499.15(B)(3), a notice of the proposed fee schedule has been posted on the home page of the Town of Payson website since March 8, 2024; and

**WHEREAS**, pursuant to A.R.S. § 9-499.15(B)(4), a notice of intent to establish or increase a tax, assessment of fee has been posted on the Town of Payson website at least fifteen (15) days before Schedule is approved or disapproved; and

**WHEREAS**, pursuant to A.R.S. § 9-499.15(B)(4), a notice of intent to increase certain fees and charges has been posted on the home page of the Town of Payson website since March 8, 2024; and

**WHEREAS**, the Town of Payson desires to adopt a comprehensive unified Fee and Charges Schedule for the fiscal year 2024-2025; and

**WHEREAS**, the Town of Payson finds that, for budgeting purposes, clarity for citizens, and the convenience of citizens and Town staff alike, it is necessary to have the 2024-2025 Fee and Charges Schedule effective on July 1, 2024; and

**WHEREAS**, Mayor and Council has complied with publication and website posting requirements to assure timely adoption of the Comprehensive Fee and Charges Schedule to provide for an July 1<sup>st</sup>, 2024 effective date.

**NOW, THEREFORE, THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, DO HEREBY RESOLVE AS FOLLOWS:**

Section 1: The Fee and Charges Schedule, attached hereto as Exhibit 1, is hereby adopted and shall be effective as of July 1, 2024.

Section 2: That Chris Higgins, Mayor of the Town of Payson, is authorized to execute Resolution No. 3380 to adopt the Fee and Charges Schedule in substantially the form attached.

Section 3: That the Town of Payson officials are authorized to take such other and further actions as may be necessary or appropriate to carrying out the intent of this Resolution.

Section 4: If any section of Exhibit 1 to this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of Exhibit 1.

**PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA**, this 8th day of May, 2024, by the following vote:

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chris Higgins, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Tracie Bailey, Town Clerk

\_\_\_\_\_  
Jon Paladini, Pierce Coleman PLLC, Town Attorney

CERTIFICATION OF RECORDING  
OFFICER

STATE OF ARIZONA )  
County of Gila ) ss.

I, the undersigned Tracie Bailey, being the duly appointed, qualified Town Clerk of the Town of Payson, Gila County, Arizona, certify that the foregoing Resolution No. \_\_\_\_\_ is a true, correct and accurate copy of Resolution No. \_\_\_\_\_ passed and adopted at a Voting Meeting of the Council of the Town of Payson, Gila County, Arizona, held on the \_\_\_ day of \_\_\_\_\_ 2024, at which a quorum was present and, by a majority vote, \_\_\_ voted in favor of said resolution.

Given under my hand and sealed this \_\_\_ day of \_\_\_\_\_, 2024.

Seal

\_\_\_\_\_  
Town Clerk

*EXHIBIT “1”*  
To Resolution No. 3380  
(Fee and Charges Schedule FY 24-25)



## Town of Payson, Arizona

### 2024/2025 Fees and Charges Schedule

**Effective July 1, 2024**

**Resolution No. 3380**

The fee schedule for the Town of Payson, which is to be enacted on July 1, 2024, shall be as follows, subject to administration fees and outside costs where applicable.

**ADMINISTRATION FEE:** An administration fee of 10% may be added to all fees and charges listed herein whenever outside costs are incurred.

**OUTSIDE COSTS:** Outside costs are generally all costs of services and materials billed to the Town and shall include, but are not limited to, costs of publication and posting; attorney fees; filing fees; reproduction costs; outside engineering, surveying and consulting services.

**DEPOSITS:** No interest shall accrue to any deposit.

**REFUNDS:** All refunds of \$5.00 or more will be issued by check to the last known address the Town has for the person entitled to the refund. No refunds under \$5.00 will be issued unless the person entitled to the refund affirmatively requests such refund. If no such request is made within 30 days, such amount below \$5.00 shall be deemed donated to the Town.

**Note:** Except as may be noted otherwise, fees and charges are non-refundable.

**Police Service Fees – See Exhibit A**

**Community Development Fees – See Exhibit B**

**Engineering/Streets Fees – See Exhibit C**

**Water Fees – See Exhibit D**

**Fire Service Fees – See Exhibit E**

**Parks & Recreation Fees – See Exhibit F**

**Library Fees – See Exhibit G**

**Airport Fees – See Exhibit H**

**Clerk Fees – See Exhibit I**

**Transit – See Exhibit J**

**Town Clerk – See Exhibit K**

**Visitor Center – See Exhibit L**



## GENERAL FEES AND CHARGES

Fees for those services not specifically listed below but which in the determination of the Chief Fiscal Officer should be charged, shall be established by the Financial Services Department to recover the reasonable costs of providing the service. When applicable, the current State sales tax in effect shall be charged.

<b>COPYING/PRINTING</b>	
Photocopies:	
Black & White .....	\$0.50 per page
Color .....	\$1.00 per page
E-mail Copies .....	\$0.50 per page
Town Code .....	\$0.50 per page
Fax Copies .....	\$1.00 per page
Code/Supplements .....	Actual Cost Incurred
Bound Documents (hard copy) .....	Actual Cost Incurred
Documents on CD .....	\$5.00
Media Copies:	
Audio - per CD .....	\$5.00
Video - per DVD .....	\$5.00
<b>OTHER</b>	
Certification of Documents .....	\$2.50
Returned Check Fee .....	\$25.00
Liquor License Application .....	\$200.00
Special Event Liquor License .....	\$25.00
Extension of Premises Permit/Patio Permit .....	\$25.00
Argument Deposit in support of or opposition to a proposition.....	\$150.00
<b>FEES FOR PUBLIC RECORDS REQUESTS</b>	
Commercial Requests .....	Fair Market Value of the Materials
Non-Commercial Request .....	Documents may be Reviewed Free of Charge or Photographed Free of Charge
Paper Photocopy .....	\$0.25 per page
E-mailed Digital Copies:	
Electronic Files not Requiring Redaction .....	Free
All Other Documents (First 20 pages are free) .....	\$0.10 per page thereafter
Local Fax Copy .....	\$0.10 per page
Non-Local Fax Copy .....	\$1.00 per page
CD with Digital Files .....	\$5.00



**Exhibit A**  
**POLICE DEPARTMENT FEES AND CHARGES**

<b>ALARM RESPONSES</b>	
1 <sup>st</sup> through 2 <sup>nd</sup> .....	No Charge
3 <sup>rd</sup> .....	\$50.00
4 <sup>th</sup> .....	\$75.00
5 <sup>th</sup> or more .....	\$100.00
<b>Alarm Registration Fee (Annual)</b> .....	\$10.00
1 <sup>st</sup> Unregistered Alarm False Alarm Response .....	No Charge
2 <sup>nd</sup> False Alarm Response Unregistered .....	\$100.00
<b>Billing Appeal</b>	
Hearing Officer (if used) .....	Actual Cost
<b>Delinquent Payment</b>	
After 21 days .....	\$20.00
<b>ANIMAL CONTROL (PMC 90)</b>	
<b>Animal Facilities &amp; Kennel Licenses</b>	
Commercial Kennel .....	\$75.00/year
Hobby Kennel .....	\$50.00/year
<b>Large Livestock</b>	
1 <sup>st</sup> Impoundment* .....	\$100.00
2 <sup>nd</sup> and above within a 12-month period* .....	
*Plus actual boarding fees (varies, contact Animal Control Officer)	
<b>Miscellaneous Fees</b>	
Pick up of Deceased Dog or Cat .....	\$15.00
Relocate and Disposal Fee .....	\$15.00
<b>Violation of this Chapter</b>	
1 <sup>st</sup> Offense .....	\$50.00
2 <sup>nd</sup> Offense .....	\$100.00
3 <sup>rd</sup> and above .....	\$300.00



**Exhibit A**  
**POLICE DEPARTMENT FEES AND CHARGES**

<b>ADMINISTRATIVE FEES AND CHARGES</b>	
LEOSA/HR 218 (Retired Officer Concealed Carry Permits) .....	\$10.00
<b>Fingerprinting</b>	
First Two Cards .....	\$10.00
Additional Cards .....	\$5.00
<b>Plant Rental</b>	
Light Plant Rental for Non-Town Sponsored Events .....	\$50.00 per day
<b>Records</b>	
Per Disk Audio/Video (Body Worn Cameras) .....	\$46.00 per hour
Each Additional 15 minute Increments.....	\$11.50
CAD Incident .....	\$5.00
Statistical Reports .....	\$15.00
Certification Fee / Notary Fee .....	\$3.00
<b>No Charge for Victims</b>	
<b>Vehicle Impounds</b>	
Towing .....	Actual Cost
Impound Fee .....	\$15.00 per day
Impound Administration Fee .....	\$150.00
<b>Lost Key Recovery Fee</b>	
Key to water or cell tower sites lost .....	\$75.00
<b>Jail Fees</b>	
Per day .....	\$69.00
<b>Consultation</b>	
Chief .....	\$120.00/hour
Commander .....	\$90.00/hour
Sergeant .....	\$75.00/hour
Police Officer .....	\$55.00/hour
Information Technology Technician .....	\$50.00/hour
<b>Cost Recovery for Police Services</b>	
Police Officer and Vehicle .....	\$75.00/hour*
Chief and Vehicle .....	\$150.00/hour*
Commander and Vehicle .....	\$125.00/hour*
Sergeant and Vehicle .....	\$100.00/hour*
Holidays – Additional .....	\$10.00/hour
* If the officer or employee is working any requested details, the requesting party could be charged the current rate at time and a half due to the fact that all officers would be working these details in excess of their normal 40-hour duties.	





**Exhibit A**  
**POLICE DEPARTMENT FEES AND CHARGES**

**EMERGENCY SERVICES FEES AND CHARGES**

Resolution 2549 (adopted May 6, 2010) authorizes the Town to charge and collect the fees set forth below in every case when there is a motor vehicle collision and there is a reasonable suspicion that the recipient of Emergency Services violated any provision of Arizona Revised Statutes, Title 28, Chapter 3 at the time of the incident where such services are provided.

**Serious Collision**

Criminal charges, DUI, aggravated assault, etc. .... \$1,560.00

**Fatal Collision**

Involving criminal charges or DUI ..... \$2,620.00

**In addition to the above fees, if circumstances cause increased costs to the Police Department, the actual cost of the response may be billed at the following rates:**

Commander .....	\$90.00/hour
Sergeant .....	\$75.00/hour
Police Officer .....	\$55.00/hour
Vehicle .....	\$15.00/hour

**DISRUPTIVE PROPERTY – POLICE SERVICES**

First disruptive activity violation	\$0
Second disruptive activity	Minimum \$100 Maximum \$500
Third disruptive activity	\$1000.00
Fourth and each subsequent disruptive activity	\$1,500.00

Should the owner of the property submit an acceptable remediation plan, these fees may be waived by the town.



**Exhibit B**  
**COMMUNITY DEVELOPMENT FEES AND CHARGES**  
**BUILDING DIVISION**

**NEW HOME & COMMERCIAL PERMITS**

The Town shall calculate the building valuation data as required by any code adopted pursuant to this chapter by utilizing the most current building valuation data as determined from time to time, and published by the International Code Council.

**New Home & Commercial Fee Calculation**

- A) Calculate building value by using the appropriate area calculation for the type of occupancy as provided in the most current issue of the Building Standards magazine produced by the ICC.
- B) Determine the Building Permit fee using valuation table 3-A.
- C) See miscellaneous fees listed in tables 3-B through E.
- D) Plan Review fees are calculated by multiplying the Building Permit fee by 65%.
- E) Add: B + C + D above to calculate total building permit fee.

**CHAPTER 150 TABLES**

**VALUATION TABLE 3-A**

Total Valuation	Fees
\$1.00 to \$1,000 .....	\$0.00
\$1,001 to \$2,000 .....	\$25.00 for the first \$1,001 plus \$3.00 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$40,000 .....	\$69.00 for the first \$2,001 plus \$11.00 for each additional \$1,000 or fraction thereof, to and including \$40,000
\$40,001 to \$100,000 .....	\$487.00 for the first \$40,001 plus \$9.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000 .....	\$1,027.00 for the first \$100,001 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000 .....	\$3,827.00 for the first \$500,001 plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000 .....	\$6,327.00 for the first \$1,000,001 plus \$3.00 for each additional \$1,000 or fraction thereof, to and including \$5,000,000
\$5,000,001 and up .....	\$18,327.00 for the first \$5,000,001 plus \$1.00 for each additional \$1,000 or fraction thereof



**Exhibit B**  
**COMMUNITY DEVELOPMENT FEES AND CHARGES**  
**BUILDING DIVISION**

**VALUATION TABLE 3-B**

Descriptions in the following seven items are used to determine valuation for single family detached miscellaneous structures. Multiply the square foot (sq. ft.) cost by the area of the project being proposed and use table 3-A to apply the correct permit fee for the project.

Arizona Room/Screened In .....	\$60.00/sq. ft.
Wood Canopy over M/H .....	\$50.00/sq. ft.
Metal Awning .....	\$15.00/sq. ft.
Metal Pre-Manufactured Carports .....	\$20.00/sq. ft.
Metal Barns .....	\$30.00/sq. ft.
Wood Covered Porch/Carports .....	\$25.00/sq. ft.
Wood Open Deck/Balcony .....	\$20.00/sq. ft.

**ELECTRICAL FEE TABLE 3-C**

**Permit Issuance**

Electrical Permit .....	\$24.00
Supplemental Permit .....	\$8.00

The following includes the unit fee schedule for electrical equipment; please include a permit fee (previously listed) with all items to follow in this table, unless otherwise noted.

Single/Two Family Residential	
Remodels & Additions .....	\$0.060 per square foot + electric meter
Multi-family Residential .....	\$0.055 per square foot + electric meter

**Receptacle, switches, light, fixtures and outlets:**

1 <sup>st</sup> 20 fixtures .....	\$1.10 each
Additional fixtures .....	\$0.75 each

**Signs, outline lighting and Marquees:**

Supplied from 1 branch circuit .....	\$24.60
Additional branch circuits .....	\$4.75 (same sign)

**Solar Photovoltaic Systems:**

Commercial Inverters .....	\$40.00 each + plan review by the hour
Combiners or Junction Boxes .....	\$30.00 each + plan review by the hour

**Use Service Permit Fees for New Service Equipment:**

Solar H/W System .....	\$35.00 plus \$10.00 per fixture
Single Family Residential System .....	\$175.00 total fee charged



**Exhibit B**  
**COMMUNITY DEVELOPMENT FEES AND CHARGES**  
**BUILDING DIVISION**

**Services:**

Less than 600 volts and not over 200 ampere rated .....	\$30.00
600 volts or less, and between 200 1,000 ampere rated .....	\$62.00
Over 600 volts or over 1,000 amps .....	\$124.00

**MECHANICAL FEE TABLE 3-D**

Mechanical Permit .....	\$24.00
Supplemental Permit .....	\$8.00

The following includes the unit fee schedule for mechanical equipment; please include a permit fee (previously listed) with all items to follow in this table, unless otherwise noted.

Furnace, including ducts 100,000 BTU or less .....	\$15.00
Furnace, including ducts over 100,000 BTU .....	\$18.00
Suspended Unit Heater .....	\$15.00
Air Handlers up to and including 10,000 CFM .....	\$11.00
Air Handlers over 10,000 CFM .....	\$18.00
Incinerator/domestic .....	\$18.00
Incinerator/commercial/industrial .....	\$14.00

**Miscellaneous**

Unclassified Machinery Equipment .....	\$11.00
(For Pellet & Woodstoves only charge this unit fee)	

**PLUMBING PERMIT FEE TABLE 3-E**

Plumbing Permit .....	\$24.00
Supplemental Permit .....	\$8.00

The following includes the unit fee schedule for mechanical equipment; please include a permit fee (previously listed) with all items to follow in this table, unless noted otherwise.

Fixtures (trap) .....	\$10.00
Water Heaters .....	\$12.00
Gas piping 1-5 outlets .....	\$6.00
Gas piping outlets over 5 .....	\$1.00

**Miscellaneous**

(Unclassified Plumbing Equipment) .....	\$10.00
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**Exhibit B**  
**COMMUNITY DEVELOPMENT FEES AND CHARGES**  
**BUILDING DIVISION**

<b>OTHER PERMIT FEES</b>	
Carnivals/Circuses/Special Events .....	\$85.00/hour
Swimming Pools, each pool	
Private .....	\$300.00 + Plan Review by the hour
Public .....	\$800.00 + Plan Review by the hour
<b>Temporary Certificate of Occupancy:</b>	
Residential 1 <sup>st</sup> six months .....	\$250.00/month
Residential after six months .....	\$500.00/month
Commercial 1 <sup>st</sup> six months .....	\$500.00/month
Commercial after six months .....	\$1,00.00/month
<b>Expired Permits:</b>	
6-Month extension (post-drywall) .....	10% of Original Permit Fee
6-Month extension (post-frame, combo/pre-drywall) .....	30% of Original Permit Fee
One-year extension (pre-frame combo) .....	100% of Original Permit Fee
Building without Permit .....	Investigation Fee Equal to Project Permit Fee
Demolition Permit .....	\$50.00, good for only 30 days from the date issued
<b>ADDITIONAL MISCELLANEOUS BUILDING DIVISION FEES</b>	
Code Books .....	Actual cost plus 15%
Inspections other than routine .....	\$85.00 per hour. After hours, minimum 2 hour charge
Re-inspection .....	\$85.00/hour, minimum 1 hour charge
Inspection and Plan Review for which no fee is indicated .....	\$85.00/hour, minimum 1 hour charge
Additional Plan Review required due to changes, additions, lost plans	\$85.00/hour, minimum ½ hour charge
Plan Review-Residential Stock Plan .....	After 1 <sup>st</sup> Review, \$90.00
May Use of outside consultants for plan checks, inspections, or both	Actual costs to jurisdiction, plus 20%
Modular Buildings & Manufactured Homes. Maximum Fee Allowed by Arizona Department of Housing Includes 3 inspections.	
Additional Inspections .....	\$85.00/hour, minimum 1 hour charge
Park Models .....	\$300.00



**Exhibit B**  
**COMMUNITY DEVELOPMENT FEES AND CHARGES**  
**PLANNING AND ZONING**

ZONING APPLICATION SUBMITTALS	
Accessory Dwelling Unit (ADU), Guest Quarters .....	\$250.00
Administrative Relief/ Review .....	\$100.00
Appeals .....	\$600.00
Annexation .....	\$500.00 plus \$100.00/acre over 5 acres. Maximum of \$3,000.00
Code Amendment .....	\$1,500.00
<b>Conditional Use:</b>	
Other than SFR, Waivers .....	\$900.00
Single Family Residential (SFR) .....	\$600.00
Continuance of Hearing .....	\$55.00 after Legal Ad/Public Notice
<b>Design Review:</b>	
Façade Changes and Minor Additions .....	\$250.00
Paint Color Approval .....	\$50.00
New Projects .....	\$700.00
Record Of Survey, Lot Consolidation, Building Envelope Adjustments .....	\$25.00
Development Agreement .....	\$2,000.00 (includes \$500.00 Legal Dept. Review)
Development Master Plan .....	\$400.00
<b>General Plan Amendment:</b>	
Minor .....	\$2,500.00
Major .....	\$4,000.00
Lot Line Adjustment .....	\$100.00
Minor Land Division .....	\$250.00
Planned Area Development (PAD)/Special District Plan (SPD) .....	\$2,500.00 plus Development Master Plan Fee
<b>Subdivisions:</b>	
Preliminary Subdivision Plat (more than 10 lot/tract/parcel) ....	\$2,000.00 plus \$50/lot/tract/parcel
Preliminary Subdivision Plat (10 or less lot/tract/parcel) .....	\$600.00 plus \$50/lot/tract/parcel
Final Subdivision Plat .....	\$2,300.00 plus \$50/lot/tract/parcel
Amended Subdivision Plat .....	50% of original fee
Temporary Storage Container Permit (excludes waivers) .....	\$50.00
Temporary Use Permit .....	See Fee Schedule on page 12
<b>Variance :</b>	
Single Family Residential - Owner Occupied .....	\$600.00
Other than Single Family Residential .....	\$750.00
Zone Change .....	\$2,000.00



Zoning Verification Letter .....	\$100.00 for first hour + \$100/hour for each additional hour. Minimum \$100
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**Exhibit B**  
**COMMUNITY DEVELOPMENT FEES AND CHARGES**  
**PLANNING AND ZONING**

<b>Code Enforcement Nuisances</b>	
Town Removal or Payment for Removal of the Condition ....	Actual cost plus 5%
<b>Inspections:</b>	
Re-inspection .....	\$85.00 each
Non-business hours .....	\$70.00/hour - minimum 2 hour charge
<b>Interested Citizen Registry</b> .....	\$5.00
<b>PLAN REVIEWS</b>	
Commercial/Multi-Family .....	\$300.00 (Over 3 DU) (Plus \$100.00/acre on development over 1 acre)
Residential .....	\$125.00
Additional Review .....	\$50.00 (incomplete submittal, revisions, as-built, etc.)
Review / Consultation with Zoning Administrator .....	\$110.00 Per Hour, Minimum 1 hour.
Review / Consultation with Community Development Director	\$190 Per Hour, Minimum 1 hour.
<b>SIGN PERMITS</b>	
Wall or Monument up to 32 sq. ft. ....	\$100.00
Over 32 sq. ft. ....	\$150.00
Home-Based Business .....	\$50.00
Banners .....	\$50.00
Temporary Portable .....	\$50.00
Temporary Directional .....	\$5.00



**Exhibit B**  
**COMMUNITY DEVELOPMENT FEES AND CHARGES**  
**PLANNING AND ZONING**

**TEMPORARY USE PERMIT FEE SCHEDULE**

**Average Retail Price of Items to be sold:**

\$0 - \$100 .....	\$50.00
\$101 - 500 .....	\$100.00
\$501 - 750 .....	\$250.00
\$751 - 1,500 .....	\$500.00
\$1,501 - 2,500 .....	\$750.00
\$2,501 - 5,000 .....	\$1,000.00
\$5,001 - 7,500 .....	\$1,500.00
\$7,501 - 10,000 .....	\$2,000.00
\$10,001 - 25,000 .....	\$2,500.00
\$25,001 - 50,000 .....	\$5,000.00
\$50,001 - 75,000 .....	\$7,500.00
\$75,001 - 100,000 .....	\$10,000.00
\$100,001 - 250,000 .....	\$25,000.00
\$250,001 - 500,000 .....	\$50,000.00
\$500,001 - 750,000 .....	\$75,000.00
\$750,001 - 1,000,000 ....	\$100,000.00
\$1,000,001 - Up .....	10% of Average Sales Price per Item

**Note:**

- 1) Fifty Dollars (\$50.00) of the permit fee is non-refundable.
- 2) Any business that can provide evidence of sales tax paid to the Town of Payson within the preceding 24 months may deduct that amount from the permit fee.
- 3) Any sales tax paid to the Town and not applied to the current Temporary Use Permit fee may be deducted from future Temporary Use Permit fees.





**Exhibit C**  
**ENGINEERING DIVISION FEES AND CHARGES**

<b>PLAN REVIEW FEES FOR SUBDIVISIONS, MULTI FAMILY RESIDENTIAL, COMMERCIAL &amp; INDUSTRIAL DEVELOPMENTS</b>	
<b>Construction Plans (Grading, Drainage, Paving, etc.) up to 24" x 36":</b>	
Each Review	\$265.00/Sheet
Addenda to Permitted Drawings .....	\$265.00/Sheet
As-Built Drawings .....	\$265.00/Sheet
Reports (one hour minimum) .....	\$265.00/Hour
Cost Estimates (one hour minimum) .....	\$265.00/Hour
Other Documents (one hour minimum) .....	\$265.00/Hour
<b>Final Subdivision Plat:</b>	
1 <sup>st</sup> Review	Included in Comm Dev Fees
Additional Reviews (Each)	\$265.00/Sheet
<b>PLAN REVIEW FEES FOR INDIVIDUAL SINGLE FAMILY RESIDENTIAL LOTS</b>	
Regular Grading Plan (includes one courtesy and one final inspection) .....	\$265.00
Engineered Grading Plan, Single Sheet .....	\$530.00
Engineered Grading Plan, Additional Sheets .....	\$160.00/Sheet
Addenda to Permitted Drawings .....	\$160.00/sheet
As-Built Drawings .....	\$160.00/sheet
Additional Site Inspections .....	\$100.00 Each
<b>DESIGN EXCEPTION REVIEW FEES</b>	
Exception to Town of Payson Street Design Standards (Table C.1.1) .....	Per Consultation Fee Schedule
<b>PERMITS</b>	
<b>Right of Way Permits:</b>	
\$0.00	
Private Construction (with no curb, gutter or pavement cuts) .....	\$60.00
Private Construction (with curb, gutter or pavement cuts) .....	\$120.00 Plus Bond
Bonds (minimum) .....	\$2,000.00
Bond For Utility Service Installation .....	\$3,000.00
Bond For Commercial Driveway .....	\$15,000.00
Bond For Residential Driveway .....	\$12,000.00
Bond For ADA Sidewalk Ramp .....	\$3,000.00
Bond For Concrete Sidewalk .....	\$15.00/Square Foot
Bond For Concrete Curb & Gutter .....	\$40.00/Linear Foot
*Bond amount will be increased to match the replacement cost of the removed items if that cost exceeds the minimum amount. Bonds are not required if there is an "Agreement to Construct Subdivision Improvements".	
Permits Issued after Start of Work .....	200% of Standard Amount



Inspections ..... \$160.00

**Exhibit C  
ENGINEERING DIVISION FEES AND CHARGES**

**PERMITS (CONTINUED)**

**Grading Permits:**

Regular Grading Plan, Single Family Residential, R1-6 through R1-12 ...	\$30.00/Lot
Regular Grading Plan, Single Family Residential, R1-18 through R1-44	\$40.00/Lot
Regular Grading Plan, Single Family Residential, R1-70 through R1-175	\$80.00/Lot
Engineered Grading Plan (combined cut and fill):	
100 Cubic Yards or less .....	\$80.00/Lot
101 to 1,000 Cubic Yards .....	\$50.00 + \$25.00 per each additional 100 cubic yards or fraction thereof
1,001 to 10,000 Cubic Yards .....	\$275.00 + \$20.00 per each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000 Cubic Yards .....	\$455.00 + \$100.00 per each additional 10,000 cubic yards or fraction thereof
100,001 Cubic Yards or More .....	\$1,355.00 + \$50.00 per each additional 10,000 cubic yards or fraction thereof
Permits Issued after Start of Work .....	200% of Standard Amount
Project Located in Special Flood Hazard Area .....	150% of Standard Amount (\$200.00 minimum)

**Subdivision and Minor Land Division Permits**

3% of total construction cost, excluding wastewater facilities

This fee is assessed in conjunction with an approved subdivision or minor land division and an approved "Agreement to Construct Subdivision Improvements". The "Agreement to Construct Subdivision Improvements" permits the Town to assess fees based on the actual cost of providing the services if these fees exceed 3% of the total construction cost. In addition to this fee, Right-of-Way and Grading Permit fees are required at the rates indicated above

**Non-Subdivision Multi-Family, Commercial or Industrial Lot Developments**

Project Administration and Field Observation Fee ..... \$3,150/acre (\$600 minimum)

This fee covers the cost of Town project administration and field observation. Fees are calculated based on the total lot area of any parcel(s) being developed. In addition to this fee, Right-of-Way and Grading Permit fees are required at the rates indicated above

**PUBLIC EASEMENT OR RIGHT-OF-WAY DISPOSITION**

Acceptance

    Application Filing Fee (for each document required) ..... \$2,000.00

Abandonment

    Application Filing Fee ..... \$2,500.00

If the right-of-way abandonment is approved, the applicant must pay the Town the value of the property received. Reimbursement will be based on the prevailing property value calculated per square foot. If an abandonment request necessitates acceptance of a new easement or right-of-way in an alternate location, the fees stipulated above for



Acceptance will also be charged. If Town staff determines that the easement or right-of-way abandonment request cannot proceed, \$1,500 of the filing fee will be refunded to the applicant. If Town Council refuses to approve an easement of right-of-way abandonment, no refund will be granted.

**IMPROVEMENT DISTRICT ASSESSMENT SPLIT**

Application Filing and Processing Fee ..... \$1,000.00/lot

**BID AND REQUEST FOR QUALIFICATIONS PACKAGES**

Electronic copies of bid packages will be available for download at no cost. Paper copies of bid packages, if available, will be at the cost specified in the Advertisement for Bids.

**WAIVER OF ON-SITE DETENTION**

Waiver Fee ..... \$53,000.00/acre foot

This fee will be assessed if a variance from on-site detention facilities is granted in accordance with §152.61(F). The calculation of the fee will be based on the maximum storage volume that would be required if the waiver were not granted. Fees will be placed in a separate account to be used for future construction of regional detention or drainage conveyance facilities.

**DEPOSIT FOR REPLACEMENT VEGETATION ON HILLSIDE LOTS**

Tree, 2" Caliper ..... \$630.00 each  
 Shrub, 5 Gallon ..... \$42.50 each  
 Drip Irrigation System ..... \$2,650.00/lot

Deposits in lieu of planting on hillside lots will only be accepted due to seasonal limitations. Deposit will be refunded upon an acceptable final inspection of completed work.

**CONSULTATION**

Public Works Director ..... \$210.00/hr  
 Town Engineer ..... \$190.00/hr  
 Public Works Engineer ..... \$160.00/hr  
 Project Manager ..... \$160.00/hr  
 Construction Inspector ..... \$116.00/hr  
 Outside Consultants ..... 120% of Actual Cost

**STREET ADDRESSING**

New Subdivisions ..... \$32.00/lot  
 Address Change Request ..... \$64.00/lot

**LARGE FORMAT COPIES, PRINTING & SCANNING**

Printing, Black & White, up to 36" Wide ..... \$2.25/sq ft  
 Printing, Color, up to 36" wide ..... \$6.50/sq ft  
 Scanning, up to 36" wide ..... \$1.75/sq ft



Copies will include the cost of Scanning and Printing

**Exhibit C  
ENGINEERING DIVISION FEES AND CHARGES**

<b>ELECTRONIC COPIES</b>					
File Sharing Service .....					No Charge
USB Drive .....					\$6.00 each
<b>UTILITY POLE ATTACHMENT FEE</b>					
Annual Fee .....					\$50.00/ pole
<b>STREETLIGHT SHIELDS</b>					
Unidirectional .....					\$200.00 each
Multidirectional .....					\$250.00 each
<b>CODE ENFORCEMENT</b>					
Site Investigation .....					\$250.00
Enforcement Letter .....					\$200.00/Violation Noted
Follow Up Meetings .....					Per Consultation Fee Schedule
Compliance Verification Inspection .....					\$250.00
<p>Fees will be assessed at the time of violation. Code enforcement case will not be closed until all fees are paid. In addition, if a permit is required for code compliance, the permit fee will be 200% of the standard amount and the permit will not be issued until all code enforcement fees are paid.</p>					
<b>STREET DIVISION LABOR &amp; EQUIPMENT RATES</b>					
<b>Labor Rates</b>					
Regular Working Hours .....					\$63.00/person/hour
Outside of Regular Working Hours .....					\$95.00/person/hour
<b>Equipment Rates</b>					
	<b>Description</b>	<b>Hourly<sup>1</sup></b>	<b>Daily</b>	<b>Weekly</b>	<b>No of Emp.</b>
	Backhoe	\$69.00	\$330.00	\$1,155.00	1
	Bucket Truck	\$96.00	\$315.00	\$1,195.00	3
	Crack Sealing Trailer	\$85.00	\$240.00	\$965.00	4
	Dewatering Pump	\$32.00	\$115.00	\$445.00	1
	Dump Truck, 5-6 cyd	\$58.00	\$315.00	\$1,195.00	1



Dump Truck, 5-6 cyd, with Snow Plow	\$80.00			
Dump Truck, 7-10 cyd	\$69.00	\$345.00	\$1,485.00	1
Equipment Trailer	\$37.00	\$175.00	\$880.00	1
Grader	\$127.00	\$460.00	\$1,760.00	1
Loader	\$117.00	\$545.00	\$2,070.00	1
Pickup Truck	\$48.00	\$215.00	\$830.00	1
Steel Wheel Roller, 48 Inch	\$69.00			1
Street Sweeper, Small	\$53.00	\$215.00	\$830.00	1
Street Sweeper, Large	\$80.00	\$350.00	\$1,485.00	1
Skid Steer	\$80.00	\$350.00	\$1,485.00	1
Mini Excavator	\$80.00	\$350.00	\$1,485.00	1
Snow Plow, Pickup	\$64.00	\$240.00	\$965.00	1
Vacuum Excavator	\$318.00	\$1,155.00	\$4,300.00	2
Water Truck (No Water)	\$80.00	\$545.00	\$2,000.00	1
Tractor	\$69.00	\$260.00	\$965.00	1

<sup>1</sup> Hourly rates are subject to a two hour minimum. All equipment must be operated by an on-duty Town employee. The total cost will include the equipment rate plus the labor rate for the total number of employees required to operate the equipment, as noted.

**TRAFFIC CONTROL EQUIPMENT RATES**

**Barricade Rental**

Traffic Cones, 24-36 inch, Each .....	\$1.10/day
Type III Barricade, Each..... .....	\$2.20/day
Portable, Interchangeable Message Sign, Each	\$115.00/day
Delivery/Pickup Charge (Regular Working Hours) .....	\$63.00
Delivery/Pickup Charge (Outside of Regular Working Hours) .....	\$95.00

**TECHNOLOGY IMPROVEMENT FEES**

Technology Improvement Fee	4% of the total of all fees in Exhibits B and C
Technology Improvement Fee, Maximum Amount	\$900.00 each fee transaction

Each and every fee in Exhibit B and Exhibit C will be assessed an additional four percent (4%) of the total fee associated with the transaction to fund technology improvements and upgrades. The total fee for technology improvements will be limited to a maximum of nine hundred dollars (\$900.00) for each transaction. Technology service fees will only be used to acquire and implement improvements to technologies required to regulate the land development process as approved by the Town Manager.



## Exhibit D WATER DIVISION FEES AND CHARGES

SECURITY DEPOSITS	
<b>Single unit facility:</b>	
5/8" x 3/4" meter, owner .....	\$100.00
5/8" x 3/4" meter, renter .....	\$150.00
3/4" x 3/4" meter, owner .....	\$150.00
3/4" x 3/4" meter, renter .....	\$300.00
1" meter, owner .....	\$150.00
1" meter, renter .....	\$300.00
1 1/2" meter, owner .....	\$300.00
1 1/2" meter, renter .....	\$600.00
2" meter, owner .....	\$600.00
2" meter, renter .....	\$1,200.00
3" meter, owner .....	\$4,000.00
3" meter, renter .....	\$4,000.00
4" meter, owner .....	\$6,500.00
4" meter, renter .....	\$6,500.00
<b>Multi Unit Facility:</b> .....	2 x (minimum monthly charge**) x (number of units)
<b>Construction Meter</b> .....	\$2,500.00
<p>**Minimum monthly charge is the minimum monthly charge for the meter type that would serve each unit if they were independently served.</p>	
<p>Note: When a customer has a water payment history, or a service location has historic use, that indicates that the above-listed security deposits would not be sufficient to protect the Town against default, the Town may require payment of a security deposit up to an amount equal to twice the customer's or service location's previous highest monthly usage.</p>	
WATER METER CONNECTION FEE	
5/8" x 3/4" meter .....	\$500.00*** or \$1,000.00
1" meter .....	\$750.00*** or \$1,500.00
2" meter .....	\$3,000.00*** or \$4,000.00
3" meter .....	Actual cost + \$2,500.00
4" meter .....	Actual cost + \$2,500.00
3" Construction FH meter .....	\$150.00
<p>*** For areas where a developer provided adequate water service fittings available to the lot for which the service is required.</p>	
<p>Note: Security deposits will be applied to customer's final bill, remaining funds will be refunded to customer, and balance owed to the Town will be invoiced to customer.</p>	



**Exhibit D  
WATER DIVISION FEES AND CHARGES**

<b>LINE TAPPING FEE</b>	
2" Size on Size .....	\$100.00
4" Tap Size .....	\$350.00
6" Tap Size .....	\$500.00
8" Tap Size .....	\$750.00
<b>OTHER FEES</b>	
Returned Check/Non-Sufficient Funds Fee .....	\$25.00
Same Day Service Establishment Fee .....	\$25.00
Temporary-off Re-connection Fee .....	\$150.00**
Water Service Re-Instatement .....	\$20.00
Meter Re-Read Fee .....	\$20.00
Meter Testing Fee .....	\$25.00 Field Test \$50.00 Shop Test
Late Fee .....	\$5.00***
Service Call .....	\$20.00 during regular business hours \$80.00 after hours
Illegal Turn On .....	\$200.00 plus payment for water used
**Applies to a customer who temporarily terminates service, and reinstates service at the same address within a 12 month period.	
***Late fee will be applied on all accounts with a balance after the 15 <sup>th</sup> of every month.	
<b>DAMAGE TO TOWN PROPERTY</b>	
Lockset .....	\$75.00
Other .....	Actual Cost plus \$100.00
<b>RAISE OR LOWER SERVICE</b>	
Fittings to Grade .....	Actual Cost plus \$25.00 relocation of service fittings and meter
Relocation of Service Fittings and Meter .....	Actual Cost plus \$100.00
Hydrant Flow Test .....	\$75.00
Unmetered Fire Service Connection .....	0 – 2,000 gallon minimum monthly fee per the published water rate schedule
<b>WATER CONSERVATION VIOLATIONS (AT THE SAME ADDRESS)</b>	
First violation .....	\$25.00
Second violation .....	\$50.00
Third violation .....	\$100.00
Fourth violation & each additional .....	\$200.00



**Exhibit D  
WATER DIVISION FEES AND CHARGES**

<b>WATER PLAN REVIEW</b>				
			<u>Fee per Reviewed Sheet</u>	
Commercial & Subdivision Development .....				\$300.00 (1 <sup>st</sup> & 2 <sup>nd</sup> Review both included)
Additional Reviews .....				\$150.00/sheet
Report Review .....				\$150.00/hour (1 hour minimum)
Residential Review .....				\$60.00
<b>LABOR AND EQUIPMENT RENTAL RATES – 2 – Hour Minimum Charge for Labor</b>				
<b>Labor Rates</b>				
Water Systems Operator Supervisor .....				\$56.00 per person per hour (straight time)
				\$84.00 per person per hour (overtime)
Water Systems Operator .....				\$40.00 per person per hour (straight time)
				\$60.00 per person per hour (overtime)
<b>Equipment Rates</b>				
	<b>Hourly</b>	<b>Daily</b>	<b>Weekly</b>	<b># of Emp.</b>
Backhoe	\$50.00	\$300.00	\$1,050.00	1
Dewatering Pump	\$15.00	\$105.00	\$405.00	1
Dump Truck	\$40.00	\$285.00	\$1,085.00	1
Equipment Trailer	\$20.00	\$160.00	\$800.00	1
Skid Steer	\$45.00	\$315.00	\$1,350.00	1
Vacuum Excavator (Small)	\$80.00	\$560.00	\$2,080.00	2
Vacuum Excavator (Large)	\$150.00	\$1,050.00	\$3,900.00	2
Water Truck	\$70.00	\$495.00	\$1,817.00	1
All Water Department owned equipment must be operated by an on-duty Water Department employee. The equipment requires multiple employees as indicated in the above table.				
<b>Barricade Rental</b>				
Type I .....				\$1.00 per day (or portion thereof)
Type II .....				\$2.00 per day (or portion thereof)
Delivery/Pick Up Charge if Outside of Normal Working Hours .....				\$80.00





**Exhibit E  
FIRE DEPARTMENT FEES AND CHARGES**

<b>INSPECTIONS</b>	
Assisted Living Facilities .....	\$60.00 plus \$12.00 per bed Includes assisted living homes R-3 (1 – 5 Beds), R-4 (6 – 10Beds), assisted living centers (11 or more beds), supervisor care and adult foster care.
Behavioral/Rehab – Group 1 .....	\$60.00 plus \$12.00 per bed
Exhibit/Trade Show	
< 4,800 sq. ft. ....	\$60.00
> 4,800 sq. ft. ....	\$120.00
Hospital / Nursing Homes .....	\$120.00 plus \$12.00 per bed
State Required License .....	\$50.00
Re-inspection .....	\$60.00/hour – minimum 1-hour charge
Outdoor Assembly Event .....	\$90.00 Includes Permit
Courtesy .....	\$60.00/hour – minimum 1-hour charge
Special:	
Weekday – outside of business hours .....	\$60.00 (minimum fee) for 1 <sup>st</sup> hour
Weekend & Holidays .....	\$120.00/hour- minimum 1-hour charge
<b>PLAN REVIEW FEES</b>	
Commercial/Industrial Fire Sprinkler System .....	\$0.05/square foot includes Permit & Inspection
Alterations to Any Existing Fire Protection System (up to 20 heads) .....	\$180.00 includes Permit & Inspection
Residential Fire Plan Review .....	\$60.00 includes Inspection
Commercial Fire Plan Review .....	\$180.00 includes Inspection
Fire Alarm System .....	\$0.05/square foot
Fire Alarm Mods/TI .....	\$90.00 + \$11.00 per device, includes Permit and Inspection
Single Family Fire Sprinklers .....	\$145.00
Multi Family Fire Sprinklers .....	\$0.05/square foot
Spray Booths/Rooms Suppression .....	\$180.00 includes Permit and Inspection
Spray Booths/Rooms – Alarm .....	\$180.00 includes Permit and Inspection
Hood or Duct – Suppression .....	\$180.00 includes Permit and Inspection
Standpipe Systems – Wet or Dry (New Installation) .....	\$180.00 includes Permit and Inspection
Commercial & Subdivision Development .....	\$180.00 (1 <sup>st</sup> & 2 <sup>nd</sup> Review both included)
Vegetation Management Fire Plan Review and Inspection .....	\$60.00 – includes Inspection
Additional review for changes (additions, revisions, lost plans) .....	\$60.00/hour



**Exhibit E  
FIRE DEPARTMENT FEES AND CHARGES**

<b>PERMITS – GENERAL</b>	
Access (Motorized) Gate .....	\$90.00 includes Permit and Inspection
Aircraft Refueling Permit .....	\$120.00 annual
Amusement Buildings .....	\$120.00 per site, includes Inspection
Blasting Permit .....	\$120.00 initial \$90.00 per blast thereafter (same project)
Bonfire .....	\$60.00 includes Inspection
Burn Permit Commercial .....	\$60.00 per year (must provide insurance certificate)
Combustible Dust Plant .....	\$120.00 per year
<b>Extinguishing Systems for Fire Protection:</b>	
Hood Systems, Duct System .....	\$180.00 includes Inspection
Fire line water supply .....	\$220.00 includes Inspection
Fire Lines – Including Hydrants	
Fire Sprinkler Supply .....	\$220.00 includes Inspection
Hydrant Flow Test .....	\$90.00 includes Inspection
Fire Pump .....	\$420.00 includes Permit and Inspection
Fireworks .....	\$180.00 includes Inspection
Fumigation .....	\$90.00 includes Inspection
Hazmat (Annual) .....	\$90.00 per year if fixed or per site
Hot Work .....	\$90.00 one-time use or per year if stationary
Plant Extraction System .....	\$180.00 per year, includes Inspection
Tents, Canopies & Membranes .....	\$75.00/\$50.00/\$75.00
Tent and Membrane Structures in excess of 400 square feet: \$90.00 for the first, \$60.00 each additional. Includes review and inspection.	
<b>PERMITS – FUEL TANKS</b>	
Installation of Any Permanent Above-Ground Fuel Tank .....	\$180.00 includes Inspection
Tank Installed Below Ground Other Than LPG .....	\$220.00 includes Inspection
Installation of Any Underground Fuel or Chemical Tank .....	\$220.00
LPG Tank 0 – 124 Gallons .....	\$60.00 Permit. No review required, includes Inspection
LPG Tank 125 – 500 Gallons .....	\$60.00 + Permit, includes Inspection \$30.00 Residential - \$150.00 Commercial review fee
LPG Tank 501 – 2,000 Gallons .....	\$90.00 + Permit, includes Inspection \$30.00 Residential - \$150.00 Commercial review fee
LPG Tank 2,001 – 30,000 Gallons .....	\$150.00 + Permit, includes Inspection \$30.00 Residential - \$150.00 Commercial review fee
LPG Tank 30,001 – 120,000 Gallons .....	\$300.00 + Permit, includes Inspection \$30.00 Residential - \$150.00 Commercial review fee
Tank Removal below Ground .....	\$225.00 per tank



## Exhibit E FIRE DEPARTMENT FEES AND CHARGES

### MITIGATION RATES (RESOLUTION #3270)

Resolution 3270 (adopted Jan. 13, 2022) authorizes the Town to charge the mitigation rates set forth below for incidents the Fire Department responds to outside the corporate boundaries of the Town, its contract entities (e.g., Houston Mesa Fire District, East Verde Park Fire District, etc.), or the boundaries of a Mutual Aid or Automatic Aid partner.

The mitigation rates below are average “billing levels” and are typical for the incident responses listed; however, when a claim is submitted, it may be itemized and based on the actual services provided and equipment utilized, using rates deemed usual, customary and reasonable (UCR).

**Motor Vehicle Incidents:**

<u>Level 1</u> : hazardous materials assessment and scene stabilization .....	\$645.00
<u>Level 2</u> : includes Level 1 services as well as cleanup efforts and material used for cleanup and disposal of hazardous fluids, including gasoline or other automotive fluids .....	\$725.00
<u>Level 3 – Car Fire</u> : provide scene safety, fire suppression, breathing air, rescue tools, other items/services, and clean up automotive fluids.....	\$890.00

**Add-On Services:**

<u>Extrication</u> : freeing or removing anyone from a vehicle using equipment .....	\$1,920.00
<u>Creating a Landing Zone</u> : creating and/or utilizing a helicopter landing zone to transport the patient(s) .....	\$590.00

**HAZMAT:**

<u>Level 1 – Basic Response</u> : includes engine response, first responder assignment, perimeter establishment, evacuations, setup and command .....	\$1,035.00
<u>Level 2 – Intermediate Response</u> : includes Level 1 services, as well as hazmat certified team and appropriate equipment, Level A or B suit donning, breathing air and detection equipment, setup and removal of decon center .....	\$3,675.00
<u>Level 3 – Advanced Response</u> : includes Level 1 and Level 2 services, as well as robot deployment, recovery and identification of material, disposal and environment cleanup. In addition, includes disposal rates for material and contaminated equipment and material used at scene. Includes 3 hours of on-scene time. ....	\$8,670.00 After first 3 hours, \$420.00/hour per HAZMAT team

**Fire Investigation:**

Includes scene safety, investigation, source identification, K-9/Arson Dog Unit, identification equipment, mobile detection unit, fire report .....	\$410.00 per hour
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Note: the claim begins when the Fire Investigator responds to the incident.  
Billing is for logged time only.



**Exhibit E  
FIRE DEPARTMENT FEES AND CHARGES**

<b>MITIGATION RATES (CONTINUED) (RESOLUTION #3270)</b>	
<b>Fires:</b>	
Includes scene safety, investigation, fire / hazard control .....	\$590.00 per hour, per Engine and/or
<u>Optional:</u> Fire Dept. has the option to bill each fire as an independent event with custom mitigation rates that are itemized, per person, at various pay levels and for itemized products use	\$740.00 per hour, per Ladder
<b>Illegal Fires:</b>	
A fire started either without a required permit, or in violation of local or state rules, provisions or ordinances. ....	\$590.00 per hour, per Engine and/or \$740.00 per hour, per Ladder
Person who started fire will be liable for cost not to exceed actual expenses incurred by the Fire Dept. to respond to and contain the fire.	
Actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.	
<b>Water Incidents:</b>	
<u>Level 1 – Basic Response:</u> includes engine response, first responder assignment, perimeter establishment, evacuations, first responder setup and command, scene safety and investigation .....	\$475.00 + \$75.00/hour, per rescue person
<u>Level 2 – Intermediate Response:</u> includes Level 1 services, as well as cleanup efforts and materials used for cleanup, including cleanup and disposal of minor amounts of hazardous fluids .....	\$950.00 + \$75.00/hour, per rescue person
<u>Level 3 – Advanced Response:</u> includes Level 1 and Level 2 services, as well as D.A.R.T. activation, donning breathing apparatus and detection equipment, setup and removal of decon center, recovery and identification of material, disposal and environment cleanup. In addition, includes disposal rates for material and contaminated equipment and material used at scene. ....	\$2,350.00 + \$75.00/hour, per rescue person, + \$150.00/ hour per HAZMAT team member
<u>Level 4 – Itemized Response:</u> option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.	
<b>Back Country or Special Rescue:</b>	
<u>Itemized Response:</u> Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used. ....	Minimum \$475.00 for first response vehicle plus \$75.00 per rescue person. Additional rates of \$475.00 per hour per response vehicle and \$59.00 per hour per rescue person.
<b>Chief Response:</b>	
This includes the setup of Command, and providing direction of the incident.	
This could include operations, safety, and administration of the incident. ....	\$365.00 per hour
<b>Miscellaneous / Additional Time On-Scene (for all levels of service):</b>	
Engine .....	\$590.00 per hour
Truck .....	\$740.00 per hour
Miscellaneous Equipment .....	\$445.00



**Exhibit E**  
**FIRE DEPARTMENT FEES AND CHARGES**

<b>MISCELLANEOUS FEES</b>	
Consultation with Fire Code Official .....	\$125.00/hour
Consultation with Fire Inspector .....	\$63.00/hour
Dispatch Service .....	\$35.00 per incident dispatched + repeater percentage
EMS Standby .....	\$120.00/hour
Fire Guard .....	\$63.00/hour for each Fire Guard
Fire Service Standby .....	\$312.00/hour
Working Without a Permit .....	Investigation fee equal to project permit fee
<b>MITIGATION RATE NOTES</b>	
<p>The mitigation rates above are average “billing levels” for one hour of service, and are typical for the incident responses listed; however, when a claim is submitted, it may be itemized and based on the actual services provided.</p> <p>These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.</p>	



## Exhibit F

### PARKS & RECREATION DEPARTMENT FEES AND CHARGES

EVENT CENTER – FACILITY FEES	
Arena Lights .....	\$33.00 per hour (with facility rental)
Additional Facility Preparation .....	\$44.00 per hour, per staff*
Dry Camp Fee .....	\$11.00 per rig per night
Equipment Operator .....	\$44.00 per hour, per person (charged in half-hour increments)*
Event Stall Rental .....	\$17.00 per night per stall Per contracted services and/or agreement
Facility Rental .....	\$355.00 per day, includes initial main arena prep and chalked parking lanes
Facility Security Deposit .....	\$300.00 per event*
Non-Event Stall Rental .....	\$38.00 per stall, per night
Onsite Staff – Call Out Fee	
During work hours .....	\$44.00 per hour, per staff*
After work hours .....	\$44.00 per hour, per staff; minimum 2-hour charge*
Panels .....	\$5.00 per panel*
Parking .....	Rates to be determined by event
Shavings .....	\$7.00 - \$25.00 per bag
Stall Unauthorized Use Penalty .....	\$33.00 per stall, per offense, plus \$38.00 per night stall rental fee and \$44.00 cleanup fee *
Vendor Fee .....	\$200 Flat Fee
Vendor Lights .....	\$28.00 per hour (with facility rental) *
Water Usage Fees .....	Actual usage based on current public rates
EVENT CENTER – EQUIPMENT RENTAL	
<div style="border: 1px solid black; padding: 5px;"> <p>** Note: Deposit must be paid prior to event day and in accordance with facility rental application/payment requirements.</p> </div>	
Electrical Spider Box .....	\$75.00 per event or relocation, \$200.00 Deposit**
PA System .....	\$90.00 per event and/or relocation, \$200.00 Deposit**
<div style="border: 1px solid black; padding: 5px;"> <p><b>* Note: \$5.00 from each of the fees listed on this page will be applied to the Facilities Improvement Fund <u>except</u> for those marked with an asterisk (*).</b></p> </div>	



## Exhibit F

### PARKS & RECREATION DEPARTMENT FEES AND CHARGES

EVENT CENTER – EQUESTRIAN PROGRAMS	
Barrel Series .....	\$15.00 - 45.00 per night, per event* \$5.00 per discipline* \$10.00 - \$40.00 per person for various age group jackpots*
Classes/Clinics .....	\$10.00 - \$75.00 *
College Rodeo .....	Contract for Services*
Gymkhana .....	\$10.00 - \$45.00 per night per event \$10.00 per run per each event*
Open Areas Nights .....	\$5.00 - \$20.00 per night; \$30.00 - \$100.00 per family for each program
Roping Clinic .....	\$65.00 per person * \$5.00 - \$20.00 per person or \$30.00 - \$100.00 per family for each program \$25.00 cattle charge* Contract for Services*
Season Passes .....	\$30.00 - \$110.00 per pass, per program \$5.00 - \$20.00 per person or \$30.00 - \$100.00 per family for each program
Specialty Programs/Classes .....	\$0.00 - \$300.00 (per person or team, depending on event type) Contract for Services*
Time Only Practice Runs .....	\$5.00 - \$40.00 per run - 1 time only \$5 or 2 for \$6.00
Timing System (electronic eyes) .....	\$55.00 per day, \$200.00 deposit per event*
Turn and Burn .....	\$5.00 - \$40.00 per night, per event* \$5.00 per discipline* \$10.00 - \$40.00 per person for various age group jackpots*
FACILITY RESERVATION FORMS	
Alcohol Permit .....	\$50.00 per location, per day (limited to Rumsey Park Ramadas only with Ramada reservation, excluding Ramada 6)*
Application Late Fees .....	\$28.00 per event per vendor*
Special Event Application Fee (T.O.P. facilities) .....	\$28.00 per event *
Special Event Deposit (facility & application) .....	\$300.00 per event, per application
Special Event Cancellation Fee .....	Cost of Deposit, per application agreement
Special Event Application Date Alteration Fee .....	Cost of half of the Deposit, maximum of one date change eligible, per application agreement
Vendor Application Fee .....	\$28.00 per event, per vendor*
Vendor Application Late Fees .....	\$5.00 - \$25.00 per item*
<b>* Note: \$5.00 from each of the fees listed on this page will be applied to the Facilities Improvement Fund <u>except</u> for those marked with an asterisk (*).</b>	



**Exhibit F  
PARKS & RECREATION DEPARTMENT FEES AND CHARGES**

<b>MACHINERY &amp; EQUIPMENT</b>																
Machinery & Equipment .....	Per Engineering Division fees for hourly, daily, weekly rentals; minimum of 2 hours.															
<b>PARK RENTALS - GREEN VALLEY PARK</b>																
Green Valley Stage Only Rental .....	\$400.00, First 4-hours, \$25.00/hour additional + \$50.00 deposit															
Green Valley Stage + Open Grass Area .....	\$800.00, First 4 hours, \$50.00/hour additional + \$200.00 deposit															
Lake 3, plus S. Parking Areas .....	\$600.00, First 4-hours, \$35.00/hour additional + \$200.00 deposit															
<b>Ramadas</b>																
	<table border="1"> <thead> <tr> <th>Green Valley Park</th> <th>Half Day min 6 hours</th> <th>Full Day 6 am - 10 pm</th> </tr> </thead> <tbody> <tr> <td>Ramada 1</td> <td>\$28.00</td> <td>\$55.00</td> </tr> <tr> <td>Ramada 2</td> <td>\$28.00</td> <td>\$55.00</td> </tr> <tr> <td>Ramada 3</td> <td>\$28.00</td> <td>\$55.00</td> </tr> <tr> <td>Ramada 4</td> <td>\$28.00</td> <td>\$55.00</td> </tr> </tbody> </table>	Green Valley Park	Half Day min 6 hours	Full Day 6 am - 10 pm	Ramada 1	\$28.00	\$55.00	Ramada 2	\$28.00	\$55.00	Ramada 3	\$28.00	\$55.00	Ramada 4	\$28.00	\$55.00
Green Valley Park	Half Day min 6 hours	Full Day 6 am - 10 pm														
Ramada 1	\$28.00	\$55.00														
Ramada 2	\$28.00	\$55.00														
Ramada 3	\$28.00	\$55.00														
Ramada 4	\$28.00	\$55.00														
<b>PARK RENTALS – RUMSEY PARK</b>																
<b>Athletic Fields</b>																
Ball Fields:																
Diamondbacks East .....	\$30.00/hour															
Diamondbacks West .....	\$30.00/hour															
Rumsey 1 .....	\$30.00/hour															
Rumsey 2 .....	\$30.00/hour															
Rumsey 3 .....	\$30.00/hour															
Dumpster (8yd bin) .....	\$100.00 per event, per unit (fee subject to change based on Town of Payson refuse contract)															
Lights .....	\$35.00 per hour per field; option with field rental only															
Multi-Purpose North .....	\$30.00/hour															
Multi-Purpose South .....	\$30.00/hour															
Non-Tournament Field Preparation .....	\$55.00 per prep															
On-Call Staff – Tournaments .....	\$44.00/hour, per employee															
Porta Johns (tournament & event rental only) .....	\$55.00 per event, per unit, per department requirements per event															
Scoreboards with tournament rental only .....	\$90.00 per day, per controller															
Rumsey – Tournaments .....	\$250.00 per day, per field - Includes initial field prep															
Temporary Fencing (options with Tournament rental only) .....	\$5.00 per panel, per field, plus \$40.00 setup fee. Eligible fields are Rumsey 2 Ball field, Diamondbacks East & West.															
Tournament Deposit .....	\$100 per tournament, per field. Minimum deduction of \$40.00 should an incident occur. All other deductions will be assessed at the after-hours staff hourly rate.															
Tournament Field Preparation .....	\$55.00 per prep															





## Exhibit F

### PARKS & RECREATION DEPARTMENT FEES AND CHARGES

**RUMSEY PARK RENTALS (CONTINUED)**

**Court Rentals**

Basketball .....	\$30.00/hour, per court
Pickle Ball .....	\$30.00/hour, per court
Skate Park .....	\$30.00/hour
Tennis .....	\$30.00/hour, per court
Volleyball .....	\$30.00/hour, per court

**Dog Park** ..... \$30.00/hour for single reserved area (small or large dog area); \$35.00/hour for all areas

**Ramadas**

Rumsey Park	Half Day min 6 hours	Full Day 6 am - 10 pm
Ramada 1	\$40.00	\$80.00
Ramada 2	\$40.00	\$80.00
Ramada 3	\$55.00	\$110.00
Ramada 4	\$80.00	\$160.00
Ramada 5	\$110.00	\$220.00
Ramada 6	\$30.00	\$55.00

Deposit for Ramadas 3, 4, 5 ..... \$50.00

**Other:** for areas not listed elsewhere in rate schedule, e.g.:  
trails / non-ramada areas, as approved by Director ..... \$30.00 per hour or \$100.00 per day

**RECREATION PROGRAMS**

Youth Programs .....	\$0.00 - \$80.00 per participant
Adult Programs .....	\$0.00 - \$500.00 Contract for Services*
Camps/Clinics .....	\$0.00 - \$160.00 Contract for Services*
Outdoor Recreation/Specialty Programs & Classes .....	\$0.00 - \$160.00 Contract for Services*
Open Recreation .....	\$0.00 - \$25.00 per registration
Late Fees .....	\$5.00 - \$25.00
Equipment .....	\$0.00 - \$70.00
Aquatics: Swim Lessons .....	\$40.00 - \$60.00 per session, per registration. Contract for services
Aquatics: Pool Specialty Program/Admission .....	\$5.00 - \$80.00 per program/session. Contract for services

**\* Note: \$5.00 from each of the fees listed on this page will be applied to the Facilities Improvement Fund except for those marked with an asterisk (\*).**



## Exhibit F

### PARKS & RECREATION DEPARTMENT FEES AND CHARGES

SPECIAL EVENTS	
Alcohol Permit .....	\$50.00
<b>Electric Light Parade</b> .....	\$40.00 per entry
Event Admission/Tickets/Entry .....	\$0.00 - \$300.00 per participant. Contract for Services
Event Sponsorship Fees, In-Kind Services .....	\$0 - \$10,000 per deliverables or in-kind service agreement
<b>Halloween Trunks</b> .....	\$40.00 per trunk space
Invoice Late Fee .....	15 days = 5%, 30 days = 10%, 90 days = 15% plus an attorney or collection agency fees, if applicable*
Late Registration .....	\$5.00 - \$25.00 per registration*
<b>Old Time Opry/Fiddle</b>	
Small Fry, Junior, Junior Divisions .....	\$20.00 per participant
Young Adult, Adult, Senior Division .....	\$20.00 per participant
Specialty Divisions .....	\$20.00 per participant
Band Competition .....	\$55.00 per band
Hot Bow Competition .....	\$40.00 per participant
Races	\$0.00 - \$300.00 per participant. Contract for Services
Vendors (Food & Non-Food Items) .....	\$25.00 - \$500.00 per vendor per Event, per space
TOURISM / MISCELLANEOUS FEES	
Concessions .....	\$0.15 - \$50.00 per item
Light Plants .....	\$60.00 per tower, per event – if available
Magazines / Brochures / Maps .....	\$0.00 - \$25.00 per item*
Merchandise .....	\$0.00 - \$100.00 per item*
Social Media .....	\$10.00 - \$100.00 per advertisement or campaign*
<div style="border: 1px solid black; padding: 5px;"> <p><b>* Note: \$5.00 from each of the fees listed on this page will be applied to the Facilities Improvement Fund <u>except</u> for those marked with an asterisk (*).</b></p> </div>	



**Exhibit G**  
**LIBRARY FEES AND CHARGES**

<b>MEETING ROOM RENTAL</b>	
Business or for-profit group .....	\$100.00 for 4 hours; \$25.00 each additional hour
Kitchen Use .....	\$15.00
Penalty for leaving the Kitchen Dirty .....	\$15.00
Not-for-Profit groups and any government agency .....	\$0.00
Penalty for not replacing furniture to original setup .....	\$25.00
<b>MISCELLANEOUS</b>	
Not Picking up Loaned Items from Libraries Outside of County .....	\$3.00 per loaned item
Photocopies (generated by patron) .....	\$0.20 per page
Printer copies (generated by patron)	
Black & White .....	\$0.20 per page
Color .....	\$1.00 per page
Replacement Costs .....	Value of item plus \$2.50
Replacement of Library Card .....	\$1.00
Scanning .....	\$0.10 per page
<b>OVERDUE FINES</b>	
DVDs & Out of County Loans .....	\$1.00 per day per item
<b>OVERDUE NOTICES</b>	
1 <sup>st</sup> Notice .....	\$1.00
2 <sup>nd</sup> Notice .....	\$1.00
Official Notice .....	\$2.50
Attorney Processing Stage .....	\$25.00



**Exhibit H**  
**AIRPORT FEES AND CHARGES**

<b>MISCELLANEOUS</b>	
Box Hangar Charges ** .....	\$762.00 per month
Ground Lease /sq. ft. (w/o separate lease agreement) .....	\$0.40 per sq. foot
Scheduled Fixed-Wing Commercial Passenger and Freight Carriers Landing Fee ....	\$15.00 per landing
Airport Labor/ Hour .....	\$100.00 per hour
Airport Labor / Hour, After Hours .....	\$115.00 per hour
Business Permit FBO/Aircraft Maintenance /Year .....	\$250.00 per year
Business Permit Flight Training /Year .....	\$100.00 per year
<b>FUEL FLOWAGE, SELF-FUEL, FEE ***</b>	
0-500 gallons annually .....	\$0.00
>500 gallons annually .....	\$0.12 per gallon
<b>KIOSK ADVERTISING</b>	
8½" x 11" .....	\$50.00 per month
11" x 17" .....	\$75.00 per month
14" x 17" .....	\$100.00 per month
17" x 28" .....	\$150.00 per month
Late Fee .....	\$10.00 per month after the 15 <sup>th</sup> of each billing cycle
<b>TIE-DOWN CHARGES *</b>	
Single Engine .....	\$40.00 per month
Multi-Engine .....	\$40.00 per month
Oversized .....	\$59.00 per month
Helicopter .....	\$52.00 per month
Through-the-Gate Fee .....	\$40.00 per month
<b>AIRCRAFT PARKING CHARGES **</b>	
Transient Parking Fee/Night - Single Piston .....	\$10.00 per night
Transient Parking Fee/Night – Twin Piston .....	\$15.00 per night
Transient Parking Fee/Night - Single/Twin Turboprop .....	\$50.00 per night
Transient Parking Fee/Night – Jet .....	\$110.00 per night
Transient Parking Fee/Night - Helo <12,500 lbs .....	\$10.00 per night
Transient Parking Fee/Night - Helo >12,500 lbs .....	\$25.00 per night
<b>T-HANGAR CHARGES **</b>	
WT-1 & WT-3 .....	\$407.00 per month



WT-2 & WT-5 .....	\$371.00 per month
WT-4 .....	\$480.00 per month
<b>CAMPGROUND CHARGES</b>	
Campground Use /Night/Site (waived with Tie Down Fee) .....	\$10.00 per night
Campground Use Group Rate/Night (up to 4 sites, waived with Tie Down Fee) .....	\$40.00 per night
<b>VEHICLE ONLY</b>	
Campground .....	\$20.00 per month
Temporary .....	\$2.00 per day
Vehicle Only Parking / Month .....	\$20.00 per month
Vehicle Only Parking / Night .....	\$2.00 per night
<p>*All tie down and hangar leases may receive gate access cards, if requested. A refundable deposit of \$20.00 for the 1<sup>st</sup> gate access card, and \$5.00 for each additional card is required. No interest is paid on deposits.</p> <p>**Rental Fees for other government agencies are 1/2 the standard rate. The electrical charge may be adjusted periodically based on actual APS bills.</p> <p>*** Does not pertain to fuel purchased from a Town-approved on-airport fuel vendor.</p>	



**Exhibit I**  
**CLERK DEPARTMENT FEES AND CHARGES**

<b>BUSINESS LICENSES (PTC Title XI, Chapter 110 - 113)</b>	
Adult Businesses .....	\$250.00/year
Adult Business Employee .....	\$100.00/year
<b>General Business License:</b>	
Initial – General .....	\$85.00
Renewal – General .....	\$60.00
Home Occupation .....	\$50.00
Initial – Out of Town .....	\$85.00
Renewal – Out of Town .....	\$85.00
Temporary Business License (valid 14 consecutive days) .....	\$30.00
Farmers Market (valid for 1 year) .....	\$30.00
<b>Peddler License/Mobile Food Vendor:</b>	
Initial .....	\$90.00
Additional Representatives .....	\$20.00
Permit Bond .....	\$500.00 bond required*
Renewal/Re-Instatement .....	\$70.00
After 1st Revocation .....	\$500.00
After 2nd Revocation .....	\$1,000.00
<b>Late Renewal Penalty</b> .....	\$25.00
* To be paid to a bonding agent or insurance company - not the Town of Payson. Town needs to verify its existence.	

**Exhibit J**  
**TRANSIT (BEELINE BUS)**

<b>PUBLIC WORKS/TRANSPORTATION (PUBLIC TRANSPORTATION FEE FOR BUS FARE)</b>	
Adults	\$1.00
Senior 60+	\$0.50
Youth 5-17 years	\$0.50
Monthly Pass – Adult	\$40.00
Monthly Pass – Youth	\$20.00
Monthly Pass – Senior	\$20.00
<b>ADVERTISING – BUS WRAPS</b>	
<b>One side of Bus:</b>	
Monthly fee for 6 months	\$700/month + install/design fee
Monthly fee for 1 year	\$650/month + install/design fee



Monthly fee for 2 years	\$600/month + install/design fee
<b>Back of Bus:</b>	
Monthly fee for 6 months	\$400/month + install/design fee
Monthly fee for 1 year	\$375/month + install/design fee
Monthly fee for 2 years	\$350/month + install/design fee
<b>Advertising – Riders Guide</b>	
Business card sized ad - paid monthly	\$35/month
Business card sized ad - paid annually	\$375/year

**Exhibit K  
TOWN CLERK**

<b>SHORT-TERM RENTAL PERMIT FEE</b>	
Permit for short-term rental	\$250.00
<b>SHORT-TERM RENTAL PENALTIES</b>	
Civil Penalty; Operating without a permit. Recurring Fee for every 30 days owner fails to obtain a permit and/or failure to give Town of Payson notice of change	\$1,000.00
Civil Penalty; Any renter who causes, permits, facilitates, aides, or abets such prohibited use of this property shall be subject to a civil infraction carrying a mandatory penalty	Minimum \$500
Civil Penalty for first violation. NonCompliance under Title XI 116; Emergency contact, prohibited uses, neighbor notification, advertising requirements, posting on the property required, proof of insurance required, background checks	Up to \$500 or up to an amount equal to one night's rent for the vacation rental as advertised, whichever is greater
Civil Penalty for second violation. NonCompliance under Title XI 116; Emergency contact, prohibited uses, neighbor notification, advertising requirements, posting on the property required, proof of insurance required, background checks.	Up to \$1,000 or up to an amount equal to two nights' rent for the vacation rental as advertised, whichever is greater
Civil Penalty for third and any subsequent violations. Non-Compliance under Title XI 116; Emergency contact, prohibited uses, neighbor notification, advertising requirements, posting on the property required, proof of insurance required, background checks.	Up to \$3,500 or up to an amount equal to three nights' rent for the vacation rental as advertised, whichever is greater
<b>VIDEO SERVICE PROVIDER LICENSE FEE</b>	
Video Service Provider License Fee	Five Percent (5%) of gross revenues

**Exhibit L  
VISITOR CENTER**

<b>VISITOR CENTER</b>	
Relocation Guide .....	\$20 (Mailed)
Merchandise .....	\$Cost + 20%